



KLE College of Engineering & Technology, Chikodi-591201.

Dist. : Belagavi, Karnataka - India

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Student Feedback Mechanism

The following committee has been formed for Student Feedback Mechanism in the KLE College of Engineering and Technology, Chikodi.

Sl. No	Name	Designation
1	Dr Prasad Rampure Principal	Chairman
2	Dr. Suresh Kumbar Asst. Professor, Department of First Year	Member
3	Prof. Laxmi Motagi Asst. Professor, E&C Department	Member
4	Prof. Pradeep.M.Hodlur HOD, Civil Department	Member
5	Prof. Shrihari Joshi Asst. Professor, CSE Department	Member
6	Prof. Anand Mirje Asst. Professor, MCA Department	Member
7	Dr. Praveen Patil Asst. Professor, MBA Department	Member
8	Prof. R. V. Kerumali Asst. Professor, Mechanical Department	Member Secretary

Copy to:

1) All members of the committee.



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Chikodi

Student Feedback Procedure:

The feedback is collected two times in a semester one at 4-5 weeks after the semester starts and second at the end of semester to understand the depth of the knowledge, related subjects by the students.

- 1 The academic credentials such as punctuality, follow of lesson plan, class preparation, and explanation in the class are measured in the scale of 2 to 8.
- 2 The teacher give opportunity for questions and discussions, continuity from class to class are measured in the scale of 2 to 8.
- 3 The teacher motivates to study subject in depth, correlation the syllabus completed and exam pattern are measured in the scale of 2 to 8.
- 4 The language of the teacher and usage of time for relevant/useful topics are measured in the scale of 2 to 8.
- 5 The teacher's control and command over the class and teacher availability outside classroom for doubts clearing are measured in the scale of 2 to 8.
- 6 The attitude of the teacher towards students and teacher favouritism to some students are measured in the scale of 2 to 8.
- 7 Detailed feedback analysis is done and average is calculated for all parameters.
 - a) If the feedback average is less than 6, faculty will be counselled by HOD.
 - b) If feedback average is less than 75% then faculty has to give explanation in writing for the questions whose average is less than 75%.

Efficiency of feedback system:

The feedback system developed by the institute has found to be good and it is observed that 95% of faculty members of Department have feedback average above 85%.

System of reward process:

After the detailed analysis of feedback, the faculties are issued a letter of appreciation by the head of the department for achieving excellence in teaching.

Corrective measures:

- The faculty concerned will be counselled by HOD and Principal, with regard to the preparation of the subject, student class control etc. and advice the faculty to improve.
- Promoting and encouraging faculty to attend the faculty development programs (FDP) related to effective teaching methodologies.

Feedback Questionnaires:

Q 1. How punctual is the teacher to the classes?

a) Always on time b) Occasionally comes late c) Frequently comes late d) Never comes on time

Q 2. Does the teacher discuss / refer the lesson plan in her / his lecture classes?

a) Regularly refers b) Frequently refers c) Occasionally mentions d) Never refers to lesson plan

Q 3. Is the teacher always well prepared to the lecture class?

a) Always b) Most of the times c) Only a few times d) Never

Q 4. How does the teacher explain the subject?

a) Exceedingly well b) Adequately well c) Inadequate d) Totally inadequate

Q 5. How much opportunity does the teacher give for questions and discussions?

a) Ample opportunity b) Occasional c) Rarely d) Never

Q 6. How is continuity maintained from class to class while teaching the subject?

a) Excellent b) Good c) Not Satisfactory d) Poor

Q 7. Does the teacher motivate you to think about the subject?

a) Highly motivating b) Motivating enough c) Rarely d) Never

Q 8. Does the teacher correlate the syllabus completed and the examination pattern in the subject?

a) Regularly b) Many times c) Some times d) Never

Q 9. How is the language (clarity of communication) of the teacher?

a) Excellent b) Good c) Poor d) Very poor

Q 10. How much of the scheduled class time does the teacher use for teaching the relevant / useful topics?(as against deviating to irrelevant matters)

a) Above 90 Percent b) 80–90 Percent c) 60 – 80 Percent d) Below 50 Percent

Q 11. Comment on the teacher's control and command over the class?

a) Maintains good discipline by her/his presence b) Some order in the class
c) Frequently class is disordered d) Class always is noisy and chaotic

Q 12. Does the teacher help you regarding your doubts out side the classroom?

a) Always b) Most of the times c) Only some times d) Never

Q 13. What is the attitude of the teacher towards students?

a) Sympathetic and helpful b) Sometimes sympathetic c) Avoids personal contact d) Appears to be indifferent to students

Q 14. Have you ever felt that the teacher shows favoritism to some students?

a) Never b) Occasionally c) Frequently d) Always